

THE UNITED REPUBLIC OF TANZANIA



**PRESIDENT'S OFFICE
PUBLIC SERVICE RECRUITMENT SECRETARIAT**

Ref.No.EA.7/96/01/K/143

20th January, 2020

VACANCIES ANNOUNCEMENT

Public Service Recruitment Secretariat on behalf of Tanzania Geothermal Development Company Limited (TGDC) invites qualified Tanzanians to fill **2** vacant posts as mentioned hereunder.

1.0 INTRODUCTION: TANZANIA GEOTHERMAL DEVELOPMENT COMPANY LIMITED (TGDC)

Tanzania Geothermal Development Company Limited (TGDC) is a subsidiary company of The Tanzania Electric Supply Company (TANESCO) established in December, 2013 and came into operation in July, 2014 with a mandate to develop geothermal resources in Tanzania for various uses including power generation.

1.1 DIRECTOR OF BUSINESS DEVELOPMENT – 1 POST (RE- ADVERTISED)

1.2 REPORTING TO: GENERAL MANAGER

1.3 DIVISION/DIRECTORATE: BUSINESS DEVELOPMENT

1.4 JOB PURPOSE:

To secure the organization's long-term strategic growth by setting and implementing strategic goals in line with the Mission and Vision Statements of the Company. The core duties and responsibilities of this position include: Strategic Planning, Business Development and performance management.

1.5 DUTIES AND RESPONSIBILITIES:

- (i) Develop and oversee company planning process for formulation of strategic programs, projects, research, innovation to ensure are in line with the Nation's geothermal development plan;
- (ii) Develop and install processes to ensure the critical investment geothermal projects such as power generation and direct use are well coordinated and managed; all risks are explored and managed appropriately;
- (iii) Develop monitoring and evaluation systems for investment projects to ensure that they are implemented timely and in a cost effectively manner,
- (iv) Oversee research, innovation and entrepreneurship that would enhance Company's revenue generation;
- (v) Coordinate Implementation of company's investment projects in compliance with existing legislations and guidelines;
- (i) Oversee consultancy services in geothermal power development and direct use projects;
- (ii) Oversee all environmental and social impact assessment to ensure TGDC projects are in compliance with national and international environmental best practices;
- (iii) Provide decision support and analysis expertise to the company to enhance decision making process for continuous improvement of business performance; and
- (iv) Develop and lead TGDC commercial, innovation and entrepreneurial acumen ship to realize business opportunities and minimize threats to the business.

1.6 QUALIFICATIONS AND EXPERIENCE

- i. Bachelor Degree and Master's Degree in Engineering (either Civil, Mechanical, Electrical, Chemical or any other engineering discipline), Earth Science either in Geology, Geochemistry, Geophysics) or Finance and Economics
- ii. A minimum of ten (10) years of relevant working experience with outstanding performance, out of which at least five (5) years should be in Senior

Managerial level.

- iii. Registration with relevant profession Board is mandatory, where applicable

1.1 DESIRED PERSONAL ATTRIBUTES:

- (a) Ability to identify and solve problems
- (b) The ability to delegate, monitor, coach and mentor subordinates to develop them to their true potential
- (c) Ability to set objectives in line with company targets and remain committed towards end results.
- (d) The ability to effectively communicate formally and informally through verbal and written methods
- (e) The ability to weigh pros and cons and take decisions in stressful situations and take ownership for decisions taken
- (f) Ability to promote and enhance team work in a consultative process
- (g) Negotiation Skills

2.0 MANAGER GEOSCIENCE SERVICES – 1 POST (RE- ADVERTISED)

2.1 REPORTING TO: DIRECTOR -TECHNICAL SERVICES

2.2 DIVISION/DIRECTORATE: TECHNICAL SERVICE

2.3 LOCATION:HEAD OFFICE

2.4 JOB PURPOSE:

Responsible for efficient operation of scientific exploration and development of Geothermal fields.

2.5 DUTIES AND RESPONSIBILITIES

- (i) Planning and supervision of surface and subsurface exploration of geothermal prospects;
- (ii) Coordinates geothermal exploration activities including budget planning and management;
- (iii) Prepare annual budget for geoscience section/activities;

- (iv) Prepares and updates geological models of geothermal fields;
- (v) Coordinates all decisions, logistics and activities related to Geological, geophysical and geochemical geothermal research, exploration and reservoir management. Monitoring for changes due to geothermal energy exploitation;
- (vi) Processing, analyzing and interpreting data compiles a report from it and makes presentations; and
- (vii) Coordinating surface Geological work in new geothermal prospects in order to assess the geothermal potential.

2.6 QUALIFICATIONS AND EXPERIENCE

- i. Bachelor degree in Earth science (Geochemistry Geology and Geophysics) and a Master's Degree in Earth Sciences (Geochemistry Geology and Geophysics), Project Management, Engineering, Business Administration and any other related equivalent qualification;
- ii. A minimum of 5 years' of relevant working experience with good performance, out of which at least three (3) years should be in Senior Position;
- iii. Registration with relevant professional Board is mandatory, where applicable.

2.7 DESIRED PERSONAL ATTRIBUTES:

- (a) Ability to identify and solve problems;
- (b) The ability to delegate, monitor, coach and mentor subordinates to develop them to their true potential;
- (c) Ability to set objectives in line with company targets and remain committed towards end results;
- (d) The ability to effectively communicate formally and informally through verbal and written methods;

- (e) The ability to weigh pros and cons and take decisions in stressful situations and take ownership for decisions taken;
- (f) Ability to promote and enhance team work in a consultative process;
and
- (g) Negotiation skills.

GENERAL CONDITIONS

- i. All applicants must be Citizens of Tanzania of not more than 45 years of age except for those who are in public service;
- ii. Applicants must attach an up-to-date Curriculum Vitae (CV) having reliable contacts; postal address/post code, e-mail and telephone numbers;
- iii. Applicants should apply on the strength of the information given in this advertisement;
- iv. Applicants must attach their certified copies of the following certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma/Certificates;
 - Postgraduate/Degree/Advanced Diploma/Diploma transcripts;
 - Form IV and Form VI National Examination Certificates;
 - Birth certificate.
- v. Attaching copies of the following certificates is strictly not accepted
 - Form IV and form VI results slips;
 - Testimonials and all Partial transcripts.
- vi. Applicants employed in the Public Service **should route their application letters through their respective employers;**
- vii. Applicants who have/were retired from the Public Service for whatever reason should not apply;
- viii. Applicants should indicate three reputable referees with their reliable contacts;
- ix. Certificates from foreign examination bodies for Ordinary or Advanced level education should be verified by The National Examination Council of Tanzania (NECTA) and National Council for Technical Education (NACTE);
- x. Certificates from Foreign Universities should be verified by The Tanzania Commission for Universities (TCU);
- xi. Applicants with special needs/case (disability) are supposed/advised to indicate;

- xii. A **signed application letter** should be written either in Swahili or English and Addressed to *Secretary, Presidents Office, Public Service Recruitment Secretariat, 8 Kivukoni Road, P.O. Box 63100, 11102 Dar Es Salaam.*
- xiii. Deadline for application is **2nd February, 2020** and;
- xiv. Only short listed candidates will be informed on a date for interview;
- xv. Presentation of forged certificates and other information will necessitate to legal action;

NOTE: *All applications must be sent through Recruitment Portal by using the following address; <http://portal.ajira.go.tz/> and not otherwise(This address also can be found at PSRS Website, Click '**Recruitment Portal**')*

Released by,

**SECRETARY
PUBLIC SERVICE RECRUITMENT SECRETARIAT**